



Dear Stallholder,

**Re: Egham Chamber of Commerce Christmas Fair : Saturday 8th December 2018**

It may be hard to think of Christmas whilst we are still enjoying weather but for those who like to plan well in advance I am sending this letter and booking form. This event continues to get bigger and better every year and has now become a very popular event on the calendar with stallholders and general public alike.

Various activities are planned throughout the day including A Santa's Grotto and Sleigh, musical entertainment, carol singing, fairground rides and other entertainment which will all help to make it a very enjoyable day.

The day will run from 11am to 4pm and the cost is £25 for commercial stalls and free for charity stalls. You may set up your stall any time after 7am and your allocated space will be identified to you upon your arrival at the gated end of the High Street. There will be a cash prizes for the best decorated charity stall and commercial stall so be sure to make it bright and sparkly.

It is important that if you are interested in taking space then you let me know as soon as possible as stall spaces tend to go very fast. I attach a booking form which please complete and return to me.

Tables/chairs will not be provided and the space allocated for each stall will be approximately 3 metres in length (normal gazebo size) although larger areas will be available by prior arrangement. We have a limited number of gazebos available for hire at £10 each, otherwise you must bring your own. Alternatively you can be placed under the Precinct canopy where no gazebo is required although the available space is smaller.

If you have any queries please do not hesitate to contact me by phone on 01784 431019 or 07790 273225, in writing to 30 Strode Street, Egham, Surrey TW20 9BT or by email at [cr@kseakens.co.uk](mailto:cr@kseakens.co.uk) and be sure to head your message "Chamber Christmas Fair".

Yours truly,

Cynthia Reilly  
Egham Chamber of Commerce

*"Sealing Local Business"*

C/O Wilkins Kennedy  
High Street  
Egham  
Surrey  
TW20 9HY

E-mail: [eghamchamber@hotmail.com](mailto:eghamchamber@hotmail.com)  
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egham chamber



@eghamchamber



**STALL APPLICATION FORM**

**Egham Christmas Fair : Saturday 8<sup>th</sup> December 2018**

**Retailers Name/Charity:**.....

**Contact Name:**.....

**Address:**.....

.....**Postcode:**.....

**Telephone No:**.....**Email:**.....

**Please include a brief description of your stall activity**.....

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**I would like to have – please tick:**

- £25 commercial stall
- £FREE charity stall
- £10 Gazebo hire
- I confirm I have Public Liability Insurance (minimum cover £5m) and enclose copy Schedule

**Payment can be made:**

**By cheque payable to 'Egham Chamber of Commerce'; or**

**Electronically to:**

**Account Name:** Egham Chamber of Commerce  
**Account No:** 89182677  
**Sort Code:** 60-07-33  
**Bank:** Natwest – Egham High Street  
**Reference:** Christmas Fair 2018

**Please return your completed booking form to:**

**Mrs C Reilly,  
30 Strode Street,  
Egham,  
Surrey,  
TW20 9BT**

**Telephone: 01784 431019 or 07790 273225**

**Email: [cr@kseakens.co.uk](mailto:cr@kseakens.co.uk)**